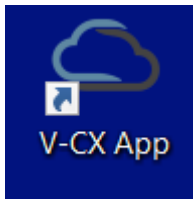


V-CX

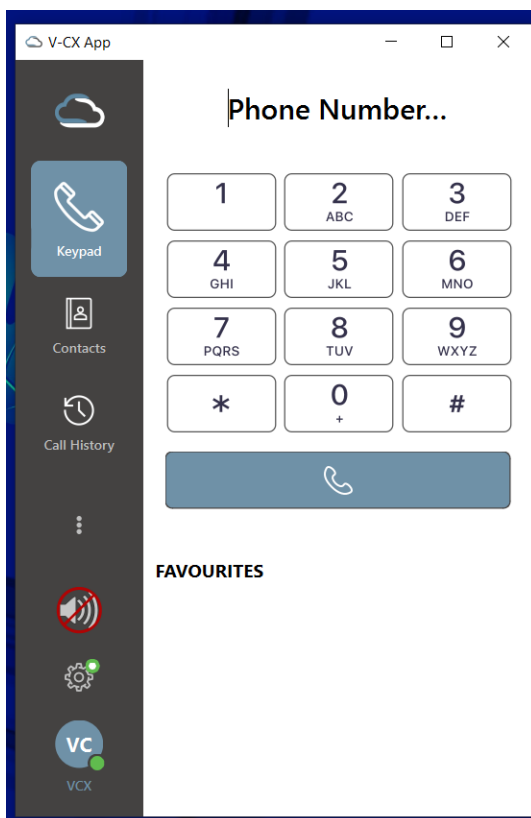
OVERVIEW – Is an app for hybrid and remote working designed to make and take calls from your laptop/computer.

Please see the steps below to access the app:

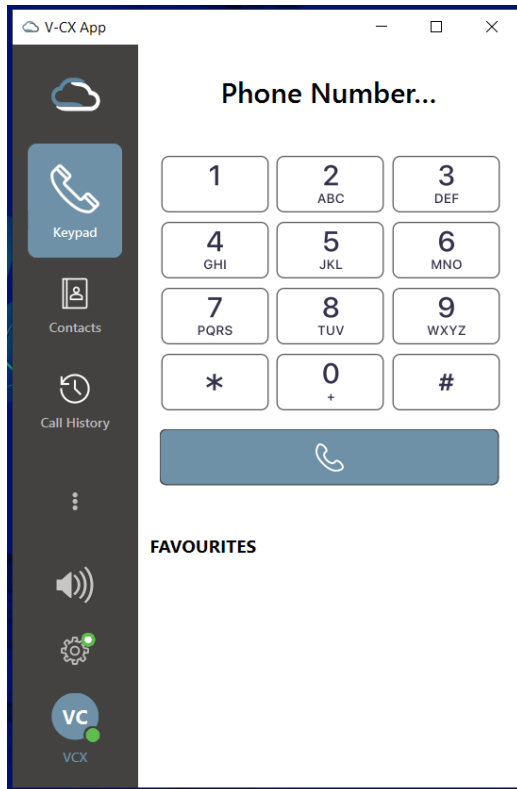
1. Double click on the V-CX App Icon from the homescreen as below:



2. The dialling keypad will appear. Please ensure that you unclick the mute button (in red) to start receiving calls:



3. The button will then change as below and you are ready to make and take calls by clicking on the 'phone' dialog box:



4. Please use the headset provided alternatively you can use your speaker on the laptop or computer based on if you are alone and calls cannot be heard.